

Childcare Offer & Charges Template

Section 1 - Setting Details	
Ofsted Registration No.	119523
Setting Name	Arkholme Church of England Primary School
Address	Main Street, Arkholme, Carnforth, Lancs
Postcode	LA6 1AU

Section 2 – Description Of Services Offered	
Opening days & times	Wednesday, Thursday, Friday 9 am to 3:30 pm
Weeks open in year	38
Term time only places	Only term time places are offered
Available sessions	9 – 15:30 pm
Age ranges	From the term after the child's 3 rd birthday up to children starting school
Notes:	

Section 3 - Early Education Funding Offer & Delivery Patterns					
Options	Session times	Total funded hours per day	Days of the week available	Term time availability	Stretched Hours
	All day	6.5	Wed - Fri	Yes	No
	Half day	3	Wed - Fri	Yes	No
Notes:					

Section 4 - Charges for Additional Hours			
Where families require additional hours over and above their daily funded entitlements, charges will be applied as follows:			
Chargeable Times	Under 2's	2 Year Olds	3 & 4 Year Olds
All extra hours will be charged for			With effect from 1 April 26 £6.50 per hour (currently £6 per hour)
Notes			

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Section 5 – Charges for Meals & Snacks		
Description	Unit	Unit Price
<i>We have a school kitchen onsite. Meals can be ordered on a daily basis.</i>		£2.70 per day
Notes	<i>Our weekly menu is shared with parents via our weekly newsletter for the following week.</i>	

Section 6 Charges for Non-Food Consumables		
Description	Unit	Unit Price
Notes	<i>Non charged</i>	

Section 7 Charges for Extra Activities		
Description	Unit	Unit Price
<i>We offer an out of school club. The operating hours are from 7:45 am to 5:30 pm</i>	<i>Breakfast Club (7:45 – 8:50 am): child 1</i>	£5.50
	<i>Breakfast Club (7:45 – 8:50 am): child 2</i>	£4.50
	<i>Breakfast Club (7:45 am – 8:50 am): child 3</i>	£4.00
	<i>Afterschool Club (4:30 pm) – child 1</i>	£4.50
	<i>Afterschool Club (4:30 pm) – child 2</i>	£3.50
	<i>Afterschool Club (4:30 pm) – child 3</i>	£2.50
	<i>Afterschool Club (5:30 pm) – child 1</i>	£8.50
	<i>After school Club (5:30 pm) – child 2</i>	£6.50
	<i>After school Club (5:30 pm) – child 3</i>	£4.50
Notes	<i>These are the rate with effect from 1 February 2026.</i>	

Section 8 – Opt-Out Policy & Reasonable Alternatives
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Clearly explain what the reasonable alternatives are for parents who wish to opt out of the optional services for meals, non-food consumables and extra activities, so they are clear of the implications for their child.

Explain the process for how parents can opt out of optional services. Also specify the notice period required if they wish to change their decision.

Section 9 - Other Charges		
Description	Unit	Unit Price

Section 10 – Tax Free Childcare
<i>If you accept Tax-Free Childcare or Universal Credit Childcare, explain how families can use these schemes at the setting.</i> How to Use Tax-Free Childcare at Our Nursery 1. Check you're eligible Visit the government website and apply for Tax-Free Childcare. 2. Create your Tax-Free Childcare account Once approved, you'll get an online account for your child. 3. Add money to your account For every £8 you pay in, the government adds £2 (up to the annual limit). 4. Find our nursery in your account Search for our nursery using our registered name. 5. Make payments to us Use your Tax-Free Childcare account to pay your nursery fees directly. 6. Tell us you're using Tax-Free Childcare Please inform the nursery once you've made your first payment so we can allocate it correctly. 7. Keep your details up to date You must reconfirm your eligibility every 3 months to keep receiving the government top-up How to Claim Universal Credit Childcare Costs at Our Nursery 1. Check you're eligible You must be claiming Universal Credit and be in work or starting work. 2. Pay your nursery fees first Universal Credit childcare costs are paid in arrears, so you must pay the nursery before claiming.

3. Keep your receipts or invoices

We will provide invoices or receipts showing:

- Nursery name
- Child's name
- Dates of care
- Amount paid

4. Report childcare costs in your Universal Credit account

Log in to your Universal Credit online journal and report your childcare costs as soon as you have paid.

5. Upload proof of payment if requested

This may include invoices, receipts, or bank statements.

6. Receive your childcare support

Universal Credit can pay back up to **85% of your childcare costs**, up to the monthly limit.

7. Tell us you are claiming Universal Credit

Please let the nursery know so we can support you with invoices or any information you need.