

Arkholme CofE Primary School

P.T.F.A. Minutes of meeting held Monday 25th April at School and via zoom

1. Present

Mrs Ingram (Head), Elle Fox Treasurer), Emily Sapsford, Fay Haslam (Secretary), Mrs Muckalt (Teacher), Mr Pedder (Teacher), Mrs Harrison (Teacher), Mrs Whittaker (Teacher).

2. Apologies

Claire Halsey (Chair), Katy Waddington, Corinne Metcalfe, Mrs Burgess (Teacher).

3. Treasurer's report

Income

Race Night - free social with a raffle.

Raffle - £52 less paypal fees of 27p

Spent - £15.79 refreshments

Profit - 35.94

Mothers & Others Day Shop - multiple numbers fewer items to choose from

Bulbs - £97.92

Chocs - £86.70

Bracelets - 23.23

Boxes and bags - 27.29

Income -

Cash - 247.30

Paypal - 81.98

Profit - 94.14

Have about 12 bracelets left over, some bags and some gift boxes. plus have jar full of the heart chocs which can be part of a Guess the No. in a Jar for summer fair.

eBay sales -

Claire Heuchan sold a jacket from the jumble sale for £15

Mrs Waddington still has silver item to sell

End of Term Cake Sale –

£95.86

Secondhand Uniform

£29

Netball training fee –

Capernwray Netball Club used the playground for fitness training in the holidays and donated £25 for facilities hire.

Regular tuck shop –

£147 income

£172.67 out including recent restocking

Expenses

Easter eggs -

Spent - £62.46 but Elle bought the 2 spares and last box of small eggs for £3.77

Cost £58.69

Wombling day -

Food/refreshment expenses - £17.05

Sand for Puffin sand pit - £111.60

LCC licence -

Cost - £20

Expenses still to come in -

IT spend still not come through - checking with Mrs Waddington

Half of the new server - approx £1000

7 x 9th Gen iPads at £240 plus vat each - £1,680 plus vat

7 hard cases at £23 each to protect them - £161 plus vat

Contribution towards the replacement playground equipment (elephant).

Agreed around £600 spend

Current Balances

Cash To Pay In	-	£ 649.20	plus holding tuck shop float of £30
Paypal a/c	-	£ 246.16	
EcoPod Savings account	-	£790	after planned IT spend
Current Account	-	£ 2,349.65	

4. Spending items to agree/ teacher requests

- Puffins: Mrs Harrison and Mrs Muckalt requested storage for the class outside area in particular the water area and trolleys to hold storage for items for indoors to be used outdoors. Mrs Ingram said there is one trolley in the outside classroom that can be used by Puffins. Also requested are water toys like hosepipe reaches, water play equipment and hose on a reel for use with the water wall. Mrs Harrison will price up what is needed and let Elle know.
- Robins: Mrs Whittaker reported that the outdoor area needs thought and investment. Elle suggested for Robins to have their own shed-like bin store/writing shed. Mrs Ingram suggested a static upgraded 'mud kitchen' style of structure for play. The area requires designing. Mrs Whittaker also requested role play area items to be updated with what is required for each new topic and will research these and bring a list to Elle.
- Mrs Ingram: For the PTFA to consider funding growing beds for use with the school vision project. Elle has a growing idea that uses recycled milk cartons held on a plank and vertical growing space.

5. Fundraisers

- Table top sale
 - No date set as yet, Fay to ask Mrs Waddington to get a date in the diary. Plan is for it to be a weekend event with refreshments for sale.
 - People will be invited to buy a table space to sell crafts etc from.
- Summer Fair Friday 24th June after sports day
 - A specific planning meeting is required to plan the summer fair, provisionally set for Tues 7th June.
 - The fair will be set up on the field with plans for a marquee and hay bales for seating
 - Owls are to hold a stall and to continue the tradition of the first £150 made from their stall going towards their end of term event. Mr Pedder is happy to oversee this and will have a think about it and let the PTFA know what type of stall/s the Owls will run to prevent clashing with other stalls
 - School will hold a growing stand and the PTFA will hold the usual fair stalls
- Paper-based social/fundraiser over half-term
 - Elle proposed for the PTFA to send home a quiz pack which participants would pay for and receive prizes as an activity over half term.
- End of half term cake sale Friday 27th May
 - Robins class turn to bake. To involve the class reps to remind parents and carers to bring in cakes for sale.
- Film night
 - It was discussed by the school staff that the weeks leading up to half term were very busy coupled with the planned Jubilee lunch event on Thursday 19th May. It was agreed for this event to not run one this half term but to consider one next half term or restart in the autumn.
- Social
 - Thursday 19th May Jubilee lunch was discussed. Mrs Ingram said it was a whole community social and not necessarily a PTFA. This event will take the place of a PTFA-led social for this term.

6. Date for next meeting

Tuesday 7th June 7pm via Zoom

7. AOB

No other business was brought forward for discussion.