

Arkholme CofE Primary School P.T.F.A.

Minutes of meeting held Tuesday 22nd February 2022 via zoom

- 1. Present:** Claire Halsey (Chair), Elle Fox (Treasurer), Fay Haslam (Secretary), Mrs Ingram (Head), Mrs Burgess (Teacher), Corrine Metcalfe, Stacey, Katie Bennett, Emily Sapsford.
- 2. Apologies:** Mrs Whittaker, Mrs Waddington, Mrs Muckalt
- 3. Treasurer's report:**

Income

Spread The Happiness Cake Sale- £118.20

Cluster football tournament- £40.64

Film night- £101.12

Donation- Mrs Davidson donated £50

Secondhand uniform- £16.74

Misc income- £15.36

Regular tuck shop- £150 taken but spent £77.56 with supplies needing to be topped up

Expenses-

50% travel expenses- Total £987.50

Panto £500

Judges Lodgings £115

Knowsley £155

Beatrix Potter trip £145

Leighton Moss £72.50 school trips

Watercolour- £81.32

Robins new topic books- £88.09

Expenses still to come in

IT spend -

Half of the new server – approx. £1000

7 x 9th Gen iPads at £240 each plus vat – £1680 plus vat

7 hard cases at £23 each - £161 plus vat

Current balances

Cash held

£202.00 plus tuck shop float £30.00

Paypal a/c	£402.78
EcoPold Savings account	£4,232.19
	After the planned IT spend we will have approx. £1391
Current Account	£2413.12

4. Spending items to agree/ teacher requests:

Mrs Burgess said thank you from the staff for all the resources bought over the last year. The PTFA encouraged Mr Pedder for requests for his class.

Mrs Ingram has met with the diocese, a property surveyor and an architect with regards to repairing the rising floors in the hall and staff room. Initial works to be done will require taking down the stud wall between the hall and adjoining rooms. This has raised the possibility of using this opportunity to reconfigure the layout of the hall, corridors, toilets and staff room, to accommodate the growing school and providing better space for the teachers to prepare lessons. Sam Johnson from the diocese has given the go-ahead for the repair of the floors and to reconfigure the layout with an estimated cost of £20041. School will commit to 10% of this cost with an additional £10,000 of DSE capital for the build. Mrs Ingram can foresee this reconfiguration losing storage space and has wondered about developing the garage for storage. The garage will need to be made water-tight, with new flooring and plastering, maybe with a lean-to for the bikes and trikes. This should free up the storage container which can eventually go. Mrs Ingram is interested in calling out to parents to help to renovate the garage and for this project to guide the PTFA's fundraising. Elle reports that the Alice Bridges fund's application has its next round in May, which could be accessed and Elle will apply for this.

5. Race night social:

Friday 4th March: Elle found that the village hall doesn't have anything that can project on to the wall. Mrs Ingram says school has a projector which the PTFA can use and can project the race night games on the wall. To cover fees for the hall the PTFA will need to charge for tickets, to which Mrs Ingram offered to cover the cost of the hall from school budget. For the food the PTFA considered a Jacob's Join to make it a 'proper old school social' and will get an advert out tomorrow on Remind to inform parents and carers.

6. Fundraisers:

Mother's and Other's Day

Friday 25th March: Elle found bunches of tulips 68p per bunch which can be ordered in batches of 80, some bracelets with stars for 80p and little buckets with chocolates in. These can be sold in school for a set amount, with the remaining stock sold off at the end of the day at tuck shop.

End of term cake sale

Last day of term Friday 1st April will be Kingfishers class's turn.

7. Wombling group day and task list:

The PTFA will discuss possible dates on the message chat and suggest to school, potentially a Saturday. Staff are encouraged to put together a task list for the wombling day with their particular requests.

Mrs Ingram has looked into replacing the broken springy elephant in the playground at a cost of £830. Elle considered that it would be cheaper to replace the play equipment rather fill in the hole left with softpore which may need more attention in the long run. The PTFA agreed to part-fund the piece of equipment, together with school.

8. Class reps:

The PTFA would like to create the role of a 'class rep': an agreed parent/carer will share PTFA news, events and fundraisers amongst their particular year group message groups. To confirm with the following parents: Charlie for year 6, Danielle Barker for year 5, Karen for year 2. Katie Bennett has offered to be year 4 rep, Elle/Corrine/Fay for year 3, Stacey for year 1, Emily for puffins class.

9. Dates for next meeting:

Mon 25th April 3:30pm at school and also on zoom.

10. AOB:

Elle reports that Ms Sumner was wondering if they could have some new books in the library and is this something that the PTFA gets involved in. Mrs Burgess is in the process of sorting this out and has some new books that have yet to be put in the library and considering what other books to put in. Mrs Turner is now the new librarian with the library open twice a week.