

## Arkholme CofE Primary School PTFA

### Minutes of meeting held Tuesday 9<sup>th</sup> November 2021

**1. Present:** Claire Halsey (Chair) Elle Fox (Treasurer), Corinne Metcalfe (Secretary), Emily Sapsford, Niki Quinn, Fay Haslam, Mrs Muckalt (Teacher), Mrs Burgess (Teacher), Mrs Waddington

**2. Apologies :** Joy Ingram

**3. Treasurers report November 2021:**

Treasurer's Report - November 9th 2021

#### **Expenses**

Travel - the coaches to Brathay - our share was £480

Bought the new charging cabinet for the laptops / chrome books - £945

Mrs Whitaker's world map rug - I found a really big one which helps protect the new carpet and overspent slightly at £109.99

Mrs Burgess' Reflection Bags - just slightly over budget at £118.34 but everyone really enjoying using the resources in them.

Small expenses - Cake sale bags - £29.01 but won't need any more until spring!

Regular Items Tuck shop income - £256.68 Tuck shop expenses - £169.63 Plus have run out completely so need to replace - shows how little we make on that.

#### **Income**

The mega Owls cake sale - £101.35

Ruth's Arkholme magnets - £12.70

Uniform sales to this term - £115 less £1.22 paypal fees so £113.78

IQ cards has brought in £836.50 Their invoice came in today - £648 So profit of £188.50

Jumble Sale - after hall hire of £50 our share is £554.35, plus a late £10 on paypal today and 2 items listed on eBay to come.

Co-op Community Fund 2nd payment - £1,196.22

Digging Zone project Our expenses have come in at - Diggers - £375.59 (to be installed) Gompels (stuff to hide and tools) - £79.12 Amazon (buckets/sieves etc.) - £48.94 Huws Grey fence stain - £93.60 Logs Direct extra bulk bag of bark and top soil - £94 Sam (labourer) - £150 Food for workforce - £18.23 Total - £859.48

Hansons donation - £400 pays for diggers so actually only £459.48 School portion — £3,948.10 (net - £3,527.61 so can reclaim vat £420.49)

#### **Balances**

Current Account - £2,872.39 (After IQ cheque clears = £2,224.39)

Eco-Pod Savings Account - £3,638.79

Paypal - £550 which includes the Bingo night ticket sales

Cash Held - approx £200 (to confirm)

Tuck Shop float always held - £30

#### **4. Spending Requests**

**Key Stage 2 Wet Play Toys** – These are also in need of replacing and replenishing. Mrs Burgess is going to ask the children for any specific requests and compile a list so that PTFA can purchase/source (ongoing)

**New School Laptops** – All the in school laptops and iPads are becoming dated and in need or replacing. We discussed putting a plea/request out to parents who may have IT they are willing to donate. PTFA also to look into funds/grants/groups available that may help us source some new technology.

A number of laptops have been donated to school since the last meeting, but are currently not up to the spec needed. Elle questioned whether anything could be done to make them useable. If not, what is the minimum spec we require for any secondhand items being donated in the future? We discussed whether it would be more economical to sell the ones that are not useable and put funds towards purchasing new ones. Elle to speak to Richard and discuss options.

Also, the current school iPads are 1<sup>st</sup> generation and now really in need of replacing. School has recently invested in a number of new Chrome Books for so it was questioned whether both were still needed, but decided that iPads are better for EYFS as most children have similar at home and know how to use them. PE planning is also done via an App, so one for each classroom would still be useful, although it is worth looking into getting the same App for use on the ChromeBooks.

#### **5. Digging Zone**

The new digging zone is now complete and has been well received by all the children. Joy has raised the issue of LCC requiring the area to be covered when not in use and this is something we now need to look into and if so a suitable cover sourced.

#### **6. Socials**

As the last few weeks before Christmas are so busy already we decided not to run a film night this term but to run one in the New Year instead.

Mrs Muckalt also suggested another race night but perhaps holding it in school rather than via Zoom. This was a popular evening last time, hopefully to be held towards the end of January 2022.

#### **7. Other Fundraisers/ Events**

Nativity on 1<sup>st</sup> & 2<sup>nd</sup> December – PTFA to provide refreshments and mince pies

Christmas Fair – Friday 3<sup>rd</sup> December after school. We are still hoping to be able to run this within school. We discussed giving each class a stall to organise, including getting parents involved in running of the stalls on the day. Otherwise it is generally left to Elle and a select band of helpers to organise everything.

Mrs Muckalt had the idea of turning the Pod into Santa's grotto and is happy to help with plans for this.

By running a one way system through school (via Robin's door on the playground and round to come out of the main entrance doors) we will hopefully limit the number of people inside at anyone time and avoid over crowding.

End of term cake sale – Thursday 16<sup>th</sup> December after the Christingle service. It is Kingfisher class' turn to bake.

**10. Dates for next meeting**

Monday 10<sup>th</sup> January @ 3.30pm

**11. AOB**

Fay asked whether it was a necessary requirement for her to have a DBS check to be an officer in PTFA. Mrs Ingram doesn't currently require this currently but it is something that can usually be arranged through school FOC.